

Additional Notes

1. Every headstone or memorial erected over a grave space should bear the number of that grave space inscribed in letters 19.05mm (3/4") in height on the side or back of the headstone.
2. All memorials must be of a material approved by the Council i.e. Natural granite, marble, or other material as may be approved by the Council. Metal and plastic are not suitable materials for use in memorials or decorative surrounds.
3. All memorials must be installed to the most recent NAMM standards. All graves must be marked, prior to installation, by the Council.
4. A minimum period of 6 months must be allowed after the interment date before a memorial is erected, due to grave settlement.
5. In order to comply with Health and Safety requirements, the Council will inspect memorials for stability on a regular basis. Any memorials found to be unstable will be temporarily made safe by the most suitable means, reinstatement being the responsibility of the deed holder.
6. Kerb surrounds are only permitted in cemeteries (or parts of) where there has been a tradition of their use. Please check before taking an order.
7. The details of the grave and appropriate fee can be obtained by calling the number on the front of the form, failure to provide the correct details will result in the application form being returned.

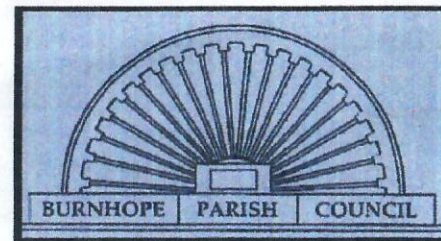
FOR OFFICE USE ONLY

Comments

Date Received..... Fee..... Receipt No.....

Approved..... Date.....

Examined..... Date.....



CONTACT : Susan Gettings

TELE:

email . clerkeburnhope-pc-
gov.uk.

Memorial Application

This form must be completed IN FULL and submitted to the above office, along with the appropriate fee (if any doubt about fees payable ring Bereavement Services)
No work shall commence until the application is approved.

PLEASE PRINT ALL INFORMATION

CEMETERY..... SECTION..... GRAVE No.....

Deed number..... Date of purchase of exclusive rights.....

TO BE COMPLETED BY DEED HOLDER

In accordance with the Council information and regulations, I hereby apply for permission to undertake monumental work. I agree to have any memorial examined for safety purposes on a basis determined by the Council (see note 5 on back page). I understand that this memorial may have to be removed from the grave to facilitate subsequent burials.

Name

Address

Signed..... Date.....

TO BE COMPLETED BY MONUMENTAL MASON/FUNERAL DIRECTOR

I/We agree to comply with the Council's information and regulations regarding memorials. I/We shall guarantee all workmanship to be free from major defect for a period of years. (minimum 10 years).

Name

Address

Tel No..... e-mail.....

Signed..... Date.....

I sign above to confirm that the works will be carried out in full accordance with the NAMM code of working practice.

Fixer number

Company registration number
(please insert one of the following)

BRAMM

RQMF

BRAMM registration number.....

C&G

NAMM registration number.....

NVQ

Memorial Details

Please tick options

Headstone	<input type="checkbox"/>	Plaque	<input type="checkbox"/>	Re-Position	<input type="checkbox"/>
Replacement	<input type="checkbox"/>	Vase	<input type="checkbox"/>	Tablet	<input type="checkbox"/>
Add Inscription	<input type="checkbox"/>	Kerbset	<input type="checkbox"/>		
Clean/Renovate	<input type="checkbox"/>	Repair	<input type="checkbox"/>	Refix to NAMM Standards	<input type="checkbox"/>

Proposed inscription

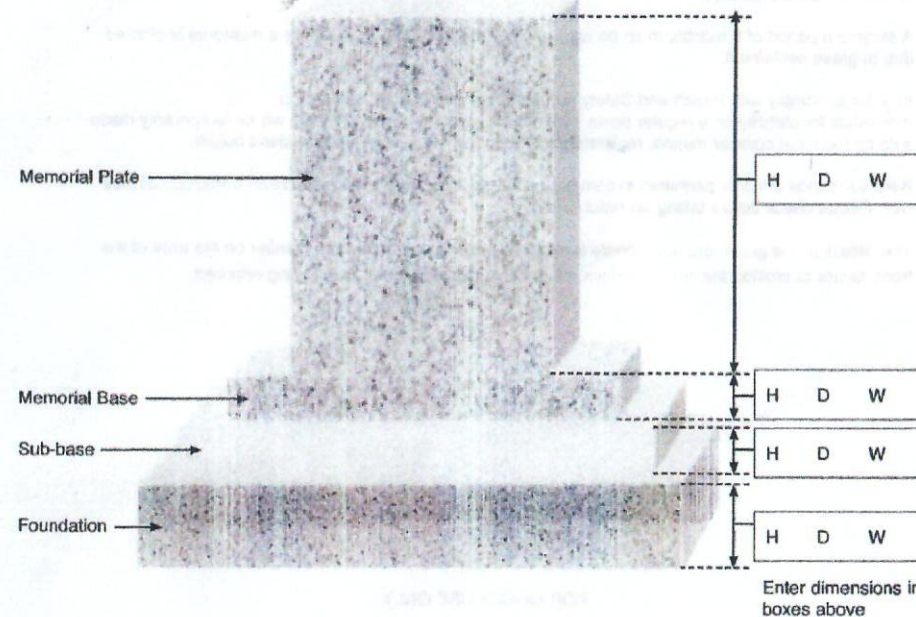
Additional Information (Method of installation, materials, colour of stone, fixing practices, size of dowels to be used etc.)

Name of Ground Anchor System used:

Nettlebank EZY Fix	<input type="checkbox"/>	NAMM Solid	<input type="checkbox"/>	Nettlebank LOK-DOWN	<input type="checkbox"/>
Blastshop System	<input type="checkbox"/>	CCA S/S Threaded	<input type="checkbox"/>	Poured Concrete	<input type="checkbox"/>

Memorial Details (continued)

All dimensions are in inches/millimetres (delete as appropriate)



Please indicate the position of stainless steel fixing dowels and the ground level on the diagram above

1 Composition of Foundation

Sand:	%
Cement:	%
Aggregate:	%

2 Kerbs or Borders
Diagram must be provided including dimensions

Any other details should be attached on a separate sheet.